

## South Central Louisiana Human Services Authority

### Board Meeting Minutes

November 9, 2017

**Members Present:** Ray Nicholas (Assumption), Alisa Dunklin (St. James), Lynne Farlough (St. John the Baptist), and Cheryl Turner (Terrebonne).

**Members Absent:** Alvina Matherne (St. Charles) and Danny Smith (Terrebonne).

**Guest in attendance:** Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Melicia Levron (HR Director), Wesley Cagle (DD Director), and Marian Palmisano (Secretary).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:20p.m.
Opening Prayer & Pledge of Allegiance	Chairman Nicholas led the prayer and Mrs. Lynne Farlough led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the September 12, 2017 meeting were reviewed. Ms. Alisa Dunklin motioned to approve the minutes of the September 14, 2017 Board Meeting, seconded by Mrs. Lynne Farlough, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Lafourche &amp; St. Mary Parish Board Vacancies Update:</u> Ms. Schilling gave a brief update of the Board vacancies for Lafourche &amp; St. Mary Parishes. No applicants were received to date and the search for replacement continues.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> <li>• <u>CARF Update:</u> Ms. Schilling gave a brief CARF Update noting the CARF Survey was delayed until January/February. No schedule was received to date. Will forward information upon receipt.</li> <li>• <u>Update on Regal Row Building-Lease to Purchase Agreement:</u> Ms. Schilling gave a brief update on the Regal Row Building noting DEQ is moving slowly addressing the remediation issue with Kinder Morgan. Ms. Schilling reviewed the proposed lease agreement and the second amendment to the purchase agreement granting Kinder Morgan a year to remediate reverting back to July. All lease payments would be deducted from the purchase price of the building. Ms. Schilling stated negotiations were discussed with the real estate agent and agreed to give SCLHSA equipment and furniture for the purchase price of \$1.00. SCLHSA's Attorney is reviewing the agreement and Ms. Folse will transfer to the state formatted agreement. Target date to move is within the next month or two.</li> <li>• <u>Marian's Retirement:</u> Ms. Schilling reported that Marian will be retiring as of January 10, 2018. Over 100 applications were received and reviewed. Eight applicants were chosen for interviews and they will be scheduled in the near future.</li> <li>• <u>HTV Series:</u> Ms. Schilling gave a brief update on the HTV Series. The latest recorded segment was filmed two weeks ago and other segments are scheduled for November and December.</li> <li>• <u>Professional &amp; Social Services Contracts:</u> Ms. Schilling reviewed the list of Professional and Social Services Contracts for Board approval. Mrs. Lynne Farlough motioned to accept the aforementioned Professional and Social Services Contracts, motion seconded by Ms. Cheryl Turner, motion carried.</li> <li>• <u>Environmental Services Projects:</u> Ms. Schilling gave a brief update of the Environmental Services Project report noting the on-going projects at each clinic site.</li> </ul> <p><u>Financial Report:</u> Janelle Folse</p> <ul style="list-style-type: none"> <li>• <u>Monthly Budget Summary (September &amp; October):</u> Ms. Folse reviewed the FY 17-18 Budget Analysis for September as of 9/30/2017 &amp; October as of 10/31/2017 including projected revenues/expenditures and the Legislative Appropriated Budget.</li> <li>• <u>Revenue Report (September &amp; October):</u> Ms. Folse reviewed the FY 17-18 Revenue Report for September as of 9/30/2017 &amp; October as of 10/31/2017 reflecting collections including recoupments as of 9/31/2017 &amp; 10/31/2017.</li> </ul>

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<ul style="list-style-type: none"> <li>• Ms. Schilling reviewed the additional project/expenditures not accounted for in the Current Analysis. <ul style="list-style-type: none"> <li>○ Mrs. Lynne Farlough motioned to approve the FY 17-18 September &amp; October Budget Analysis and the Revenue Report for September as of 9/30/2017 and October as of 10/31/2017, seconded by Mrs. Lynne Farlough, motion carried.</li> </ul> </li> </ul> <p><u>Operational Review:</u> Kristin Bonner</p> <ul style="list-style-type: none"> <li>• <u>LaPAS:</u> Ms. Bonner reviewed the FY 18 1st Qtr. LaPAS Report.</li> <li>• <u>Merit-based Incentive Payment System (MIPS) Dashboard:</u> Ms. Bonner reviewed the process for payment adjustments based on evidence-based and practice-specific quality data in the Quality, Improvement Activities, and Advancing Care Information Categories. Ms. Bonner reviewed the MIPS 2017 YTD Data Report.</li> </ul> <p><u>Developmental Disabilities:</u> Wesley Cagle</p> <ul style="list-style-type: none"> <li>• <u>Program Statistics:</u> Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1139 Waivers (799 NOW, 220 SW, 117 CC and 3 ROW). There are over 200 individuals receiving IFS funding.</li> <li>• <u>Training for Support Coordination Providers:</u> Mr. Cagle reported Training for Support Coordination Providers requires home setting monitoring for Providers with home based rules set.</li> <li>• <u>ROW Conversion:</u> Mr. Cagle reported Jeannathan Anderson will address staff and explain the transition to the ROW Conversion. DD Staff at the Entry Level will have another step to complete the process. <ul style="list-style-type: none"> <li>○ Mr. Cagle stated a DD Provider Meeting is scheduled for November 15, 2017. Angela Shockey, RN Manager, will speak about Physician delegation and other nursing responsibilities of provider agencies.</li> </ul> </li> </ul>
Old Business	None
New Business	<ul style="list-style-type: none"> <li>• <u>Executive Session:</u> Executive Director's Annual Evaluation-Melicia Levron At 7:05pm, Ms. Cheryl Turner motioned to move into Executive Session to discuss the Executive Director's Annual Evaluation, motion seconded by Ms. Alisa Dunklin, motioned carried. At 7:15pm, Ms. Alisa Dunklin motioned to revert back to Regular Session, motion seconded by Ms. Cheryl Turner, motioned carried.</li> </ul>
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> <li>• SCLHSA Events Calendar-Ms. Schilling reviewed the November 2017 Calendar.</li> <li>• Chairman Nicholas stated the next Board Meeting will be held on Thursday, December 14, 2017, @ 6:00pm, SCLHSA Administration Office.</li> </ul>
Adjournment	Motion to adjourn by Ms. Alisa Dunklin, seconded by Ms. Cheryl Turner, motion carried. Meeting adjourned at 7:20pm.